

Business License Fee Waiver Affidavit

Churchill County Code 5.04.090.H

The Churchill County Code allows the **commercial business license fee (\$125/year)** to be waived if I have acquired a special use permit or home business permit for a home-based business from the Churchill County Planning Commission or Public Works, Planning & Zoning Department and I meet the following criteria:

1. I am a sole proprietor, or family group consisting of no more than two (2) family members within second degree of consanguinity and residing at the same residence,
2. I have no employees or contract employees or subcontractors,
3. I have no customer traffic to my home, and
4. I have no signs.

Definition of “employees or contract employees or subcontractors” includes the following:

- Regular employee(s) requiring you to carry worker’s compensation insurance;
- Employees hired through a temporary employment agency for part-time or job-related work; and
- Contracted employees or subcontractors hired in order to perform part of your job that has not obtained a Churchill County business license.

If you do not have employees or contract employees or subcontractors, it is understood that you work alone or with the assistance of ONLY your immediate family members or partners.

If I DO meet the above listed criteria, I understand that I will only be charged the application fee for the land use permit initially OR the renewal fee for a home business permit as established by resolution of the board of county commissioners for my renewal.

If I DO NOT meet the criteria to waive the commercial business license fee, then I will pay the business license fee in addition to any fee for the land use permit application/renewal.

I attest that all of the statements above are true and correct under penalty of perjury. It is my responsibility to notify the Business License Administrator at the Churchill County Public Works, Planning & Zoning Department as soon as possible regarding any changes to the status of my eligibility to have the commercial business license fee waived. I realize that if I state that I do not have employees in order to have the business license fee waived and violate this agreement, I will be subject to payment of the business license fee, and possible fines and fees administered by the Code Compliance Official. A copy of this form will be placed in my business license file.

Business Name

Signature

Date