

**CHURCHILL COUNTY MOSQUITO, VECTOR & NOXIOUS WEED ABATEMENT DISTRICT  
BOARD OF TRUSTEES  
CHURCHILL COUNTY, NEVADA  
7400 Reno Highway  
Fallon, Nevada 89406  
(775) 423 – 2828  
Fax: (775) 428 – 2829  
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Website: [ccmosquito.org](http://ccmosquito.org)**

**\*\*\*NOTICE OF PUBLIC MEETING\*\*\***

*Please Post*

**PLACE OF MEETING:** Churchill County Administration Complex, Room 102  
155 North Taylor, Fallon, Nevada  
**DATE:** Thursday the 15<sup>th</sup> day of February 2024  
**TIME:** 5:30 P.M.  
**TYPE OF MEETING:** January 2024 Operations Report

Notes:

1. This meeting is subject to all provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, this meeting is open and public.
2. Action **will** be taken on all agenda items unless otherwise noted.
3. The agenda is a tentative schedule. The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees may act upon the people's business in the most efficient manner possible.
4. In the interest of time, the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
5. Any statement made by a member of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustee during the public meeting is absolutely privileged.

**Agenda:**

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**
- 4. Review and Adoption of Agenda.**
- 5. Discussion and Approval of Minutes from January 18<sup>th</sup>, 2024.**
- 6. Certificate of Posting.**

**7. Correspondence.**

- 1 Invasive Pests of Concern to Nevada
- 2 Environmental Health Specialist job description
- 3 Delta County, California - Manager's job description
- 4 December Monthly Climate report
- 5 January Monthly Climate report
- 6 Mosquito Control Organization and Issues in Texas – Wing Beats
- 7 January 11, 2024 – Increase rates for District/ Employee Health Insurance
- 8 Department of Transportation reimbursement for \$13,803.08.

**8. Appointments.**

**9. Old Business.**

- 1 Discussion of and added language to the current District Manager job description.
- 2 Discussion of budgeted money available for this current budget year.
- 3 Discussion and possible action regarding new and used prices for an enclosed cab, single row seating, utility bed side by side. See Pioneer 2022 700-4 and 1000-5 models.
- 4 Discussion and possible action regarding authorizing earnest money (\$1,500.00) to be spent for a side by side with single row seating and an utility bed. The cap for this vehicle, if found before the next meeting, would be thirty thousand dollars.
- 5 Discussion and possible action regarding the purchase of an A1 Boss Mist Sprayer with a 40 gallon tank with a \$3,705.00 purchase price.
- 6 Discussion of and possible action regarding the 2024 Aerial Contract.
- 7 Discussion, review and possible action regarding the Annual report for 2023.
- 8 Discussion and possible action regarding the Churchill County Grade and Step Pay Plan and the Job Title and Range document with relevance to the District Manager's job description.

**10. New Business.**

- 1 Discussion and possible action regarding making Nevada Deferred Compensation option available to District employees.
- 2 Discussion and possible action regarding the 2024 school program and the topics that the Trustees would like to see taught regarding the District and mosquito / noxious weed abatement.

**11. District Manager's Report and Operations Review.**

**12. Board Members' Report.**

**13. Any Requests for Future Agenda Items.**

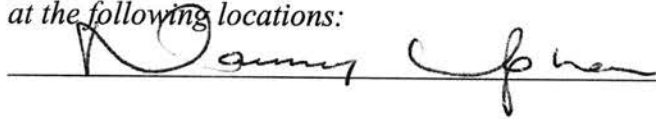
**14. Expenditures.**

- January 2024 Expenditures
- February 2024 Expenditures

**15. Public Comment.**

**16. Adjournment.**

*I, Nancy Upham, on behalf of the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees, do hereby certify that I posted, or caused to be posted, a copy of this notice of public meeting, at approximately noon on the 9<sup>th</sup> day of February 2024, at the following locations:*



1. District Office 7400 Reno Highway, Fallon, Nevada
2. Churchill County Law Enforcement Facility, 73 N. Maine St. Fallon, Nevada
3. Churchill County Administrative Office Complex, 155 N. Taylor St. Fallon, Nevada
4. Churchill County Website @ <https://churchillcounty.org>
5. The State of Nevada Website @ <https://notice.nv.gov/>

**Disclosures:**

- \* Churchill County Mosquito, Vector, and Noxious Weed Abatement District is an equal opportunity provider and employer.
- \* Any witness who is testifying before a public body is absolutely privileged to publish defamatory matters as a part of the public meeting, except that it is unlawful to misrepresent any fact when testifying.
- \* The contact person for the information is District Manager, Nancy Upham at (775) 423-2828.

**Accommodations:**

Churchill County Mosquito, Vector, and Noxious Weed Abatement District will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees in writing at 7400 Reno Highway, Fallon, Nevada 89406, or by calling (775) 423-2828.

**Procedures:**

- \* The public meeting may be conducted according to the rules of parliamentary procedure.
- \* Matters set upon the "consent agenda" may be discussed and considered as part of new business as necessary.
- \* Persons providing public comment will be asked to state their name for the record.
- \* Persons providing testimony during a public hearing will be sworn as witnesses.
- \* The Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- \* Appointments need to be made to the District Manager at least four (4) working days before the meeting date.
- \* If desired, the public is allowed to speak for a three-minutes maximum after each action item.
- \* Items on the agenda may be taken out of order.
- \* The public body may combine two or more agenda items for consideration.
- \* The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Public Records:**

- \* An audio tape recording of this meeting will be made and preserved for a period of one (1) year.
- \* Copies of supporting materials provided to the Churchill County Mosquito, Vector, and Noxious Weed Abatement District Board of Trustees are available upon request.